

**Authorization and Agreement Form**



**Automatic Credit Card Payment  
OR  
Electronic Funds Transfer (EFT)**

Bay Alarm Company  
5130 Commercial Circle  
Concord, CA 94520  
800-610-1000  
[www.bayalarm.com](http://www.bayalarm.com)

I authorize Bay Alarm Company to process an Electronic Funds Transfer (EFT) / Automatic Credit Card Payment every quarter to pay my monthly service fees. The transaction will occur on the 15<sup>th</sup> of the month prior to the start of each quarterly billing cycle. If this day is not a banking day ("banking days are weekdays other than bank holidays), the transaction will be made the prior banking day.

**Check which applies: (Complete the appropriate section below)**

- Electronic Funds Transfer (EFT)
- Automatic **Credit Card** Payment

User Name: \_\_\_\_\_

Site Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Bay Alarm Account #: \_\_\_\_\_ **Check here if this is a new account:**

Monthly Rate: \$ \_\_\_\_\_ Quarterly Billing: \$ \_\_\_\_\_

**Electronic Funds Transfer Information: \*MUST ATTACH A VOIDED CHECK\***

Print Name on Bank Account: \_\_\_\_\_

Bank Name: \_\_\_\_\_

City where Bank is located: \_\_\_\_\_ State Where Bank is located: \_\_\_\_\_

Type of Account:  Checking  Savings

Bank Routing Number: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

**OR**

**Automatic Credit Card Information:**

Exact Name on Credit Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

I Understand and agree that:

- This automatic credit card payment or EFT authorization will remain in effect until Bay Alarm Company has received written notice at P.O. Box 8140, Walnut Creek, CA 94596-8140 to cease the automatic credit card or electronic fund transfer.
- The amount of the payments on my credit card or my bank account may be increased or decreased if my quarterly service charge changes. However, no increase or decrease will become effective unless I receive at least 10 days advance notice of the change. The notice of change will be sent to my current address on file with Bay Alarm Company. I will notify Bay Alarm of any changes in address.
- If my credit card is declined or if there are insufficient funds in my bank account, or if my financial institution refuses to honor a transfer request for any other reason, I will separately pay Bay Alarm Company for the quarterly service fees I owe under my service agreement.
- It is my responsibility to separately pay Bay Alarm Company for the quarterly service fees until the automatic credit card payment or EFT process has been established with my bank. This set up may take up to one quarterly billing cycle.

**Automatic Credit Card Payment / Electronic Funds Transfer is for quarterly billing of monthly service fees only. Service calls or additional purchases of equipment are billed to you and require a separate payment.**



\_\_\_\_\_  
Authorized Signature Date

Please visit our Web Site for more information about Bay Alarm Company: [www.bayalarm.com](http://www.bayalarm.com)